Montgomery Ward®

Montgomery Ward®

Cool, comfortable air!

10,000 BTU Portable Air Conditioner

Instruction Manual

Item: 769117

Montgomery Ward Customer Service
3650 Milwaukee Street, Madison, WI 53714
8:00 am to Midnight, Monday through Friday

Wards.com 1•888•557•3848

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Montgomery Ward®

Thank you for your purchase!

Thank you for purchasing your Montgomery Ward Portable Air Conditioner. Put through the paces by the experts, we guarantee that it will perform to the highest standard, time after time, with all the convenience and durability you rely on from Wards.

Table of Contents

Important Safeguards 3
Electrical Safety 4
Specifications 4
Parts & Features 4–6
Installation 7–10
How to Use 11
Maintenance & Storage 12
Troubleshooting 13
Return Information 14
Warranty 15

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Important Safeguards

READ CAREFULLY BEFORE USING AND SAVE THESE INSTRUCTIONS!

- FOR HOUSEHOLD USE ONLY. DO NOT use this appliance for other than its intended use.
- Remove all packaging materials and labels before first use. **Save the carton—it is the best way to store this unit during winter, or when not in use.**
- DO NOT drape the cord over the counter or tabletop, where it can be pulled on or tripped over. Never wrap the cord tightly around the appliance as this could cause the cord to fray or break. DO NOT set heavy objects on cord.
- We DO NOT recommend using an extension cord with this appliance.
- Close supervision is necessary when using this appliance near children.
- A fire may occur if this appliance is used near flammable materials.
- DO NOT place the appliance or its cord on or near a heated surface.
- DO NOT use near water or operate in a damp room, such as a laundry room or bathroom. DO NOT touch the unit with wet hands or when barefoot.
- DO NOT use an accessory or attachment not recommended by Montgomery Ward, as this may cause injury, or damage the appliance.
- Keep hands, hair and clothing away from all moving parts.
- DO NOT use outdoors.
- DO NOT position the unit so the cold air blows directly at a person, pet or plant.
- **DO NOT drink water drained from this air conditioner.**
- Unplug the unit if it begins to make strange sounds or produces odor.
- Turn off and unplug this appliance when not in use.
- NO SERVICEABLE PARTS INSIDE THIS APPLIANCE.
- DO NOT USE AN APPLIANCE WITH A DAMAGED CORD OR PLUG, OR AFTER THE APPLIANCE MALFUNCTIONS, OR HAS BEEN DAMAGED IN ANY MANNER.
- Appliances/tools contain valuable materials that can be recycled. Dispose of old items using appropriate collection systems in accordance with local and federal regulations.
- The power cord contains a current device (LCDI) that senses damage to the power cord. To check the TEST and RESET buttons:
    1. Plug in the air conditioner. Press TEST and you will notice a click as the RESET button pops out.
    2. Press RESET and you will notice a click as the button engages.
    3. The cord is now supplying electricity to the unit.
    4. DO NOT use this device to turn the unit on or off.
    5. If this device fails to reset, DO NOT use the air conditioner.
- DO NOT open the unit during operation.
- DO NOT cover or obstruct air inlets or outlets.
- Always transport your air conditioner in a vertical position and stand on a stable, level surface during use. If unit is knocked over during use, turn off and unplug immediately.

Electrical Safety

This appliance is equipped with a 3-prong grounding plug with LCDI (Leakage Current Detection and Interrupter). This is a safety feature to reduce the risk of electrical shock. USING AN EXTENSION CORD OR ADAPTER PLUG IS NOT RECOMMENDED WITH THIS APPLIANCE. IT IS RECOMMENDED THAT AN ELECTRICAL OUTLET SERVING ONLY THIS APPLIANCE BE USED. This outlet must be properly installed and grounded. If you have any questions about the grounding or electrical instructions, contact a qualified electrician. Do not attempt to modify the plug in any way. Montgomery Ward cannot accept any liability for damage or injury resulting from failure to observe these safety procedures.

Specifications

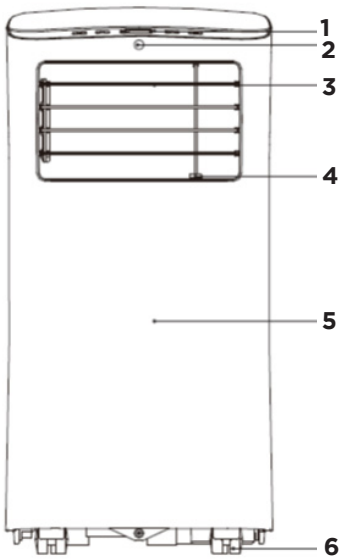
POWER RATING	**900W, 8.8A, 115V, 60Hz**
COOLING AREA	**350 sq. ft.**
CORD LENGTH	**96″**
DIMENSIONS	**15″ W x 29½″ H x 13¾″ D**
WEIGHT	**49 lbs.**
MODEL	**ACP1010MW (10,000 BTU)**

Parts & Features

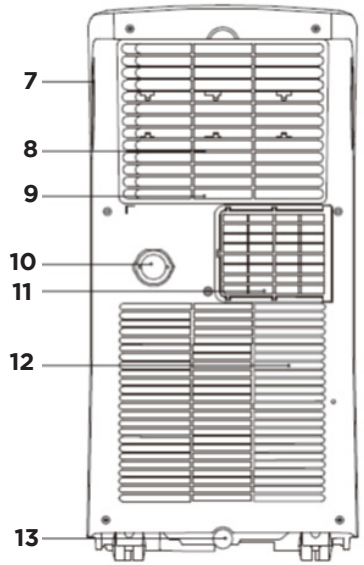
1. Control Panel
2. Remote Control Receptor
3. Horizontal Louver Control
4. Vertical Louver Control
5. Front Panel
6. Casters (4)
7. Handle (2)
8. Air Filter
9. Upper Air Intake
10. Drain Outlet
11. Air Outlet
12. Lower Air Intake
13. Bottom Tray Drain Outlet
14. Remote Controller & 2 AAA Batteries (see page 6)

Parts & Features (cont.)

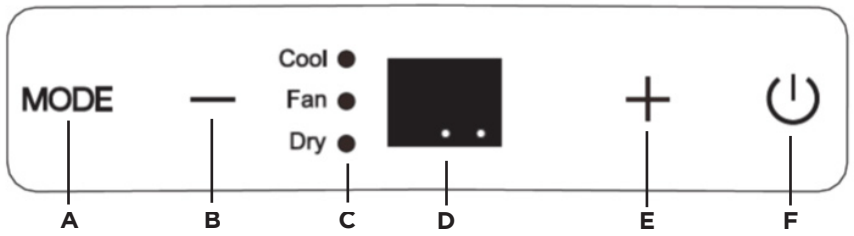
Front



Back



Control Panel

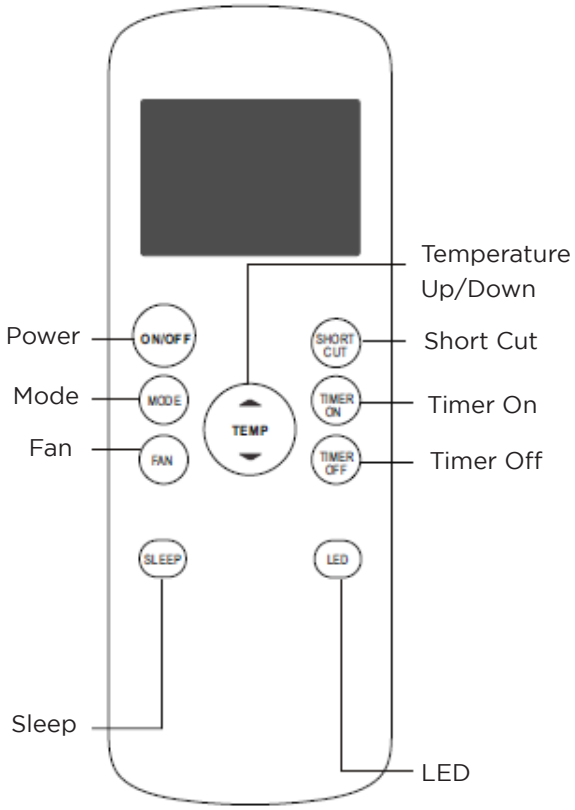


A. Mode Button
B. Decrease Temperature Button
C. Mode Indicator Lights
D. LED Display
E. Increase Temperature Button
F. Power Button

Parts & Features (cont.)

Remote Controller

Controller appearance and/or configuration may differ from the example shown. If the unit does not have a particular function, pressing that button on the remote controller will have no effect.



Note: The remote control must be used within 9 yards of the unit. The unit will beep when a remote signal is received. Curtains, other materials and direct sunlight can interfere with the signal.

Installation

WARNING: Product failure due to improper installation is not covered under the warranty. You MUST use proper installation procedures as described in these instructions.

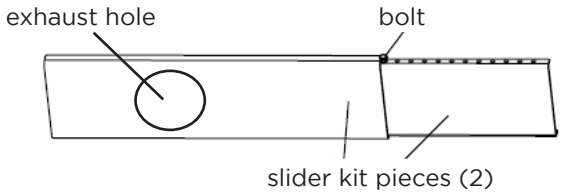
Tools you will need: Phillips screwdriver, tape measure and knife or scissors
Tools you may need: pencil or saw

LOCATION

1. The air conditioner should be placed on a firm surface to minimize noise and vibration. Place the unit on a smooth, level floor.
2. The unit has casters, but it should only be rolled on smooth surfaces. Use caution when rolling on carpet. DO NOT attempt to roll the unit over objects.
3. The unit must be placed within reach of a window and a properly rated electrical outlet.
4. Never place any obstacles around the unit air inlets or outlets.
5. Allow 10–40″ of space between the unit and walls for efficient air-conditioning.

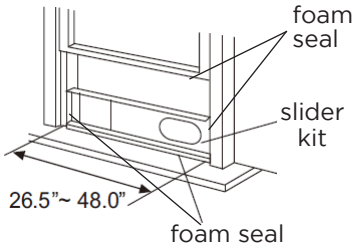
WINDOW SLIDER KIT

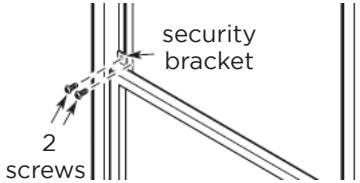
The window slider kit has been designed to fit most standard windows. It will be used to properly vent the exhaust pipe to the outside.

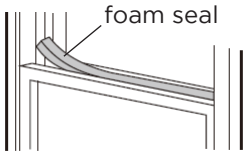


A. Installation in a double-hung window

1. Open the window and cut the foam seal (with adhesive) to length and attach it to the bottom and sides of the window opening.
2. Set the window slider kit on the bottom of the window opening. Adjust the length of the slider kit according to the width of window and secure the length with a bolt (see page 6).
3. If the window opening is less than 26½" wide, use a saw to cut the slider kit (piece with the exhaust hole) to fit the window opening.
4. Cut the foam seal (with adhesive) to length and attach it to the window sash.
5. Close the window securely on the window kit and secure with the security bracket, if desired.
6. Cut the foam (without adhesive) to length and attach it to seal the open gap between the inside window and outer window.

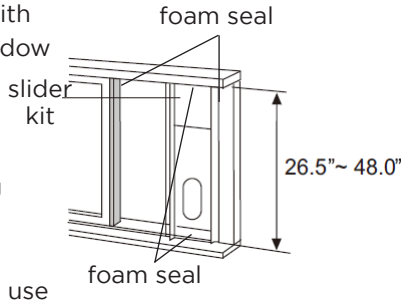


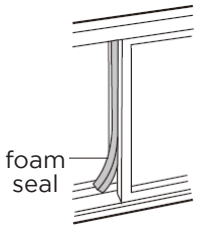




B. Installation in a sliding window

1. Open the window and cut the foam seal (with adhesive) to length and attach it to the window frame.
2. Set the window slider kit vertically on the bottom of the window, against the frame. Adjust the length of the slider kit according to the height of the window and secure the length with a bolt (see page 6).
3. If the window opening is less than 26½" tall, use a saw to cut the slider kit (piece with the exhaust hole) to fit the window opening.
4. Cut the foam seal (with adhesive) to length and attach it to the window sash.
5. Close the window securely on the window kit secure with the security bracket, if desired.
6. Cut the foam (without adhesive) to length and attach it to seal the open gap between the inside window and outer window.

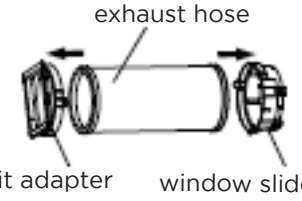




INSTALL THE EXHAUST HOSE

The exhaust hose and adapter must be installed or removed in accordance with the usage mode (install for COOL and remove for FAN or DRY).

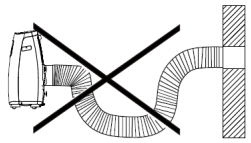
1. Snap the adapters onto the ends of the exhaust hose.



2. Push the unit adapter end into the air outlet opening on the back of the unit.

3. Insert the other end of the exhaust hose into the hole in the window slider kit.

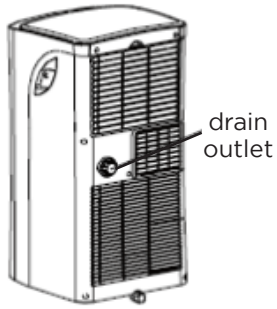
WARNING: DO NOT over extend, bend or twist the exhaust hose!



Installation (cont.)

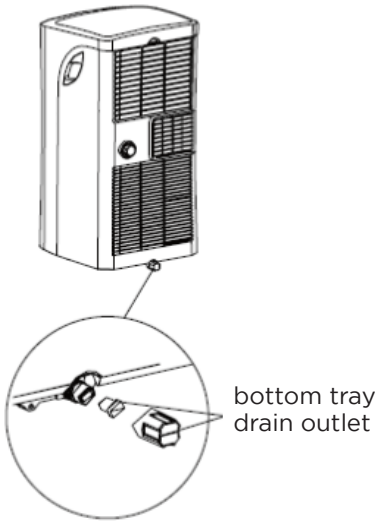
INSTALL THE DRAIN HOSE

1. During DRY (dehumidifying) mode, connect the drain hose for proper draining of water being removed from the air.
2. Remove the cap from the drain outlet on the back of the unit and securely attach the drain hose.
3. Place the open end of the hose directly over the drain area in your basement floor.



BOTTOM TRAY DRAIN OUTLET

1. When the water level of the bottom tray is at maximum, the unit beeps 8 times and the display shows P1. The air conditioning/dehumidification process will immediately stop, but the fan motor will continue to operate.
2. Carefully move the unit to a drain location, remove the bottom drain plug and let the water drain.
3. Reinstall the bottom drain plug and restart the machine. P1 will no longer show on the display.



How to Use

POWER turns the unit ON/OFF.

UP (+) and DOWN (-) increases/decreases temperature settings.

MODE

1. COOL: press UP and DOWN to select desired temperature (62˚ F–86˚ F). To convert from C to F on the display, press and hold UP and DOWN at the same time, for 3 seconds. Press FAN speed button on the remote controller to choose the fan speed (auto, low, high or medium). The exhaust hose should be vented out the window. Press POWER to start.
2. DRY (dehumidify): press UP and DOWN to select desired temperature (62˚–86˚ F). The fan speed operates at low (and cannot be changed). Keep windows and doors closed for the best results. Remove exhaust hose from window. Attach the drain hose (see page 8). Press POWER to start.
3. FAN: Selects the *fan only* (no cooling). Press the FAN speed button on the remote controller to choose the speed. The temperature cannot be adjusted. Remove the exhaust hose from the window. Press POWER to start.

FAN controls the *fan speed* in COOL and FAN MODES. Press FAN to select low, medium, high or auto.

LED DISPLAY shows the set temperature on COOL mode. While on DRY and FAN modes, the room temperature is shown.

SLEEP/ECO: (on remote control only)

The set temperature will increase by 2° F in 30 minutes. The set temperature will then increase by another 2° F after an additional 30 minutes. This new temperature will be maintained for 7 hours before it returns to the original setting. The unit will then operate as originally programmed. This feature is not available under FAN or DRY modes.

SHORT CUT BUTTON (on remote control only)

1. Press SHORT CUT when the unit is ON, and the settings will revert to the previously set options, including mode, temperature setting, fan speed and sleep.
2. Press SHORT CUT more than 2 seconds, and the current settings will be restored.

TIMER ON/OFF (on remote control only)

1. Press TIMER ON repeatedly to select the time (in hours) you want the unit to start.
2. Press TIMER OFF repeatedly to select the time you want the unit to turn off.
3. Turn off either function by setting to “0.0h.”

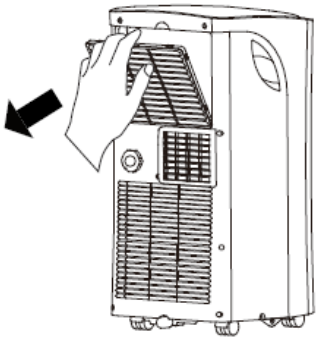
LED (on remote control only) turns the LED display (on the unit) on and off.

AIRFLOW DIRECTION ADJUSTMENT is done manually by moving the horizontal and vertical louver controls. Keep the louvers fully opened during operation.

AUTO-RESTART will occur if the unit breaks off unexpectedly due to power going out. The unit will restart with the previous function setting automatically when the power resumes.

Maintenance & Storage

1. Clean your air conditioner occasionally to keep it looking new. **Be sure to unplug the unit before cleaning to prevent shock or fire hazards.**
2. The appliance may be dusted with an oil-free cloth or washed with a damp cloth. Wipe dry. **Never use harsh cleaners, wax or polish.**
3. Clean the air filter at least once every 2 weeks for optimum performance. Wash the air filter by immersing gently into warm water with a mild detergent, rinse and dry. Reinstall.
4. In households with animals, periodically wipe down the grill to prevent blocked airflow due to animal hair.



5. If you plan to store the air conditioner:
   A. Remove the plug from the bottom drain outlet (all the water in the bottom tray will drain out).
   B. Keep the appliance running on FAN mode for half a day in a warm room to dry the appliance inside and prevent mold from forming.
   C. Turn OFF and unplug the unit. Remove the batteries from the remote control.
   D. Clean the air filter (see number 3 above) and reinstall.
   E. Cover the air conditioner with plastic or in the original carton before storing in a dry location.
6. **DO NOT immerse this item or any other electrical items, cords or plugs into water.**
7. Remove remote controller batteries if the remote will not be used for more than 2 months.

Troubleshooting

ERROR CODES

E1 Room temperature sensor error. Unplug the unit, wait 3 minutes and plug it back in.

E2 Evaporator temperature sensor error. Unplug the unit, wait 3 minutes and plug it back in.

E4 Display panel communication error. Unplug the unit, wait 3 minutes and plug it back in.

P1 Bottom tray is full. Turn off unit and drain the collected water away immediately (see page 9).

Problem	Solution
Unit does not start	Check that cord is not disconnected from outlet. Check if house fuse is blown or circuit breaker tripped. Check if plug current device is tripped; press reset. Check if power is turned ON. Check water in bottom tray and drain, if needed. Room temperature is the same as the set temperature.
Unit not cooling well	Check that room temperature is not below 62° F. Set unit to lower temperature. Ensure all the windows and doors are closed. Remove other heat sources from room. Ensure the exhaust hose is installed properly/not blocked. Check air filter. Room area is too large.
Unit is noisy or vibrating	Place the unit on a flat level surface. Ensure proper clearance from furniture, curtains or other items. Check air filter.
Gurgling sound	The sound comes from the flowing of the refrigerant inside the air conditioner. This is normal.
Remote not working	Check range is within 20 ft. of the unit front. Signal obstructed; remove obstruction. Replace remote control batteries.
Room too cold	Increase temperature setting.

Returns

If any item, for any reason, does not meet your expectations, just return it to us. We'll gladly either:

- Refund your merchandise amount
- Credit your account
- Send a replacement

You can return any unused item in its original packaging within 60 days of its receipt for a full refund of the purchase price (excluding shipping and handling charges).

Please send returns to:

Montgomery Ward, Inc.
Attn: Customer Returns
2000 Harrison Suite 100
Clinton, IA 52732-6676

When returning an item:

- Use the original packaging and pack it securely.
- Please adequately insure your item in case you need to make a claim with the carrier you choose for returning your item.
- Include your order number and reason for return.
- We recommend keeping the receipt for 4 weeks.

Montgomery Ward®

1 Year Limited Warranty

Montgomery Ward, Inc. warrants this product to be free from defects in material and workmanship for one year from provable date of purchase.

Within this warranty period, Montgomery Ward will repair or replace, at its option, defective parts of this product at no charge, provided the product is returned, freight prepaid with proof of purchase to Montgomery Ward.
Allow 2–4 weeks for return shipping.

This warranty does not cover improper installation, misuse, abuse or neglect on part of the owner. Warranty is also invalid in any case that the product is taken apart or serviced by an unauthorized service station.

This warranty gives you specific legal rights and they may vary from state to state.

THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTIBILITY OR FITNESS FOR A PARTICULAR PURPOSE.

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